

Company Registration

Register with City Online as a company to invoice Property Information products, access to dynamic account tools, as well as the ability to maintain multiple users attached to one company account. Select (1.) Company to register for a City Online individual account.

The screenshot shows the registration interface. The 'PRODUCTS' menu is on the left. The central banner features a photo of golfers and a red circle '1' highlighting the 'Company' link under 'New User? Register here'. The 'SIGN IN' form on the right includes input fields for 'User ID (E-mail Address)' and 'Password', and buttons for 'SIGN IN', 'COMPANY SIGN IN', and 'New User? Register here'.

Company Information

Complete the required fields. Select Next to continue. **Select company account type to determine products and payment methods available .**

Company Information

The company you describe in this section determines the legal entity that will be entering into the License Agreement. In the case of a Corporation, it is the body corporate that enters into the agreement with you as the contact for that corporation. You must have the authority to act for and on behalf of the corporation. In the case of a partnership, it is you as an individual who enters into the License Agreement. You will be the employee in your company who will be receiving all the communications, e.g., letters, faxes, and email, that are sent regarding City Online.

1 * Company Name

Enter the legal name of your company, if applicable. For a corporation, the name of the corporation as described in a corporate search should be used. Do not use short forms of names.

* In-Corporation Type

* Industry Type

5 * Company Account Type 4

* Account Manager User ID

* Preferred Company ID

3 Customer Number

Corporate Address

Please fill in the following information of the Company's registered corporate office.

* E-Mail Address
Format: example_10@example.com

* Phone Number
Format: 999-9999

Phone Number Extension
Format: 9999

Fax Number
Format: 999-9999

* Address Line 1

Address Line 2

* City

* Postal/Zip Code
Format: XXX XXX

* Province/State

Country

Please send me promotional updates, including special offers and information on new City Online products.
(You may opt out at any time)

Personal information in this Agreement is collected under the authority of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act, Section 33(c), and The City of Calgary Bylaw 49M2000, Section 1(3). It will be used for the Administration of this Agreement, to provide Subscribers with information regarding City of Calgary product enhancements and availability, as well as other communication initiatives. Questions pertaining to the collection and use of this information should be directed to the Manager, Intellectual Property Access & Marketing, 800 Macleod TR SE Calgary, AB T2P 2M5, Call 3-1-1 or (403) 268-2489 if outside the local Calgary calling area.

1. Company Name
Common or legal business name.
2. Account Manager User ID
would be used by the Account administrator when signing in.
3. Company ID
to be used by all users.
4. Customer Number: enter City of Calgary corporate invoice number. **This field is optional.**
5. Corporate Address: this would reflect the physical location of the company offices.

Mailing Information

Complete the required information for the account manager/administrator. Use the <Previous and Next> buttons to navigate the registration process. Enter the required information for Mailing information. Select (1.) *Same as Corporate Address* checkbox to auto-populate information from the previous page

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Mailing Information

Step 2 of 4

Use your company's current general mailing address. This address may or may not be the same as the Billing Information address. For example, a company may have more than one office accessing City Online, but require all general correspondence be sent to one location.

Same as Corporate Address

Salutation

* First Name

* E-Mail Address
Format: example_10@example.com

Phone Number Extension
Format: 9999

* Address Line 1

* City

* Postal/Zip Code
Format: X9X 9X9

Mail Drop Code
Format: #9999

* Last Name

* Phone Number
Format: 999-9999

Fax Number
Format: 999-9999

Address Line 2

* Province/State

Country

<Previous Next>

Billing Information

Repeat for the Billing Information Screen. Select (1.) *Same as Mailing Information* checkbox to auto-populate information from the previous page

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Billing Information

Step 3 of 4

The information you provide in this section determines the person who will be the Company Billing Manager. This person has the authority, given by your company, to update your company profiles in City Online. Such authority would include changing Company information: mailing address, fax numbers, etc; as well as managing the COL company account: changing user settings, adding new users, suspending users, changing passwords, etc.

Same as Mailing Information

Salutation

* First Name

* E-Mail Address
Format: example_10@example.com

* Phone Number
Format: 999-9999

Fax Number
Format: 999-9999

Address Line 2

* Province/State

* Postal/Zip Code
Format: X9X 9X9

* Last Name

Cell Phone Number
Format: 999-9999

Phone Number Extension
Format: 9999

* Address Line 1

* City

Country

Mail Drop Code
Format: #9999


<Previous Next>

Agreement

Select (1.) I agree and (2.) Submit to accept terms and conditions. Click the printer icon, to print the agreement.

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License Agreement  Step 4 of 4

The following is the City Online License Agreement. To continue, acknowledge that you have read the License Agreement by selecting 'I agree'.

CITYonline SUBSCRIBER WEBSITE LICENSE AGREEMENT

THIS AGREEMENT made effective as of the 30th day of April 2018


BETWEEN:

**THE CITY OF CALGARY, a
Municipal Corporation of
the Province of Alberta**

I agree I do not agree

1 2



Search/Advanced Search All Categories For Enter keyword GO  My Shopping Cart: 0 items, \$0.00

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Thank you for registering with City Online. You will receive an email with further instructions within 3-5 business days.

