

## Individual Registration / First Time Sign In

Register as an individual to access the website's full product catalogue. \*\* All purchases must be made by credit card. Select (1) Individual to register for a City Online individual account.

The screenshot shows the top of the City Online website. On the left is the Calgary logo with the city crest. To its right is the 'City Online' logo and the tagline 'The official online store for The City of Calgary'. On the far right are links for 'Feedback | Help | Contact Us'. Below the header is a search bar with 'All Categories' as a dropdown menu, a text input field for 'Enter keyword', and a 'GO' button. To the right of the search bar is a shopping cart icon and the text 'My Shopping Cart: 0 items, \$0.00'. Below the search bar is a navigation menu with the following items: PRODUCTS, Documents, Imagery, Maps, Passes and Tickets, Property Information, Services, and Tabular Data. To the right of the menu is a large image of four people on a golf course. Below the image is a red banner with the text 'Calgary golfers Purchase adult, senior and youth discount golf packages online.' To the right of the banner is a 'SIGN IN' form with fields for 'User ID (E-mail Address):' and 'Password:'. Below the fields are buttons for 'SIGN IN', 'COMPANY SIGN IN', and a link for 'Forgot your password?'. At the bottom of the sign in form are two options: 'New user? Register here' and 'Company | Individual'. A red circle with the number '1' is placed over the 'Individual' link.

## Registration Information


Complete the required information. **Note the email address entered will be the user Id for the account and cannot be changed.** Select (1) Continue to Terms and Conditions.

The screenshot shows the 'Individual Registration' form. The title 'Individual Registration' is at the top left, and 'Step 1 of 2' is at the top right. Below the title is a paragraph: 'To create a new City Online account, supply the following information. Finish by selecting *Continue to Terms and Conditions*.' Below this is another paragraph: 'If you have questions or require assistance with this form, please contact City Online at 3-1-1 or (403) 268-2489 if outside the local Calgary area.' Below that is a note: '\*Indicates a required field.' The form fields are: 'Salutation' (dropdown menu with 'Ms.' selected), '\* First Name' (text input with 'new'), '\* Last Name' (text input with 'user'), '\* E-Mail Address (User ID)' (text input with 'new.user@signup.com' and a format hint 'Format: example\_10@example.com'), and '\* Confirm E-Mail Address' (text input with 'new.user@signup.com' and a format hint 'Format: example\_10@example.com'). Below the fields is a checkbox: 'Please send me promotional updates, including special offers and information on new City Online products. (You may opt out at any time)'. At the bottom of the form is a paragraph of legal text: 'Personal Information in this Agreement is collected under the authority of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act, Section 33(c), and The City of Calgary Bylaw 49M2000, Section 1(3). It will be used for the Administration of this Agreement, to provide Subscribers with information on existing City of Calgary product enhancements and availability, as well as other communication initiatives. Questions pertaining to the collection and use of this information should be directed to the Manager, Intellectual Property Access & Marketing, 800 Macleod TR SE Calgary, AB T2P 2M5. Call 3-1-1 or (403) 268-2489 if outside the local Calgary calling area.' At the bottom right of the form are two buttons: 'Continue to Terms and Conditions' and 'Cancel'. A red circle with the number '1' is placed over the 'Continue to Terms and Conditions' button.

Select (2) I agree and (3) Submit to accept terms and conditions. Select this icon to print the License Agreement.

Home > Individual Registration

## Individual Registration

Terms and Conditions  Step 2 of 2

To continue, acknowledge that you have read the Terms and Conditions by selecting 'I agree'.

### Terms of Use

#### Acceptance of Terms

Please review these Terms of Use carefully. If you access, use or purchase a product or service on a Web site or Web page ("Site") provided by The City of Calgary ("The City") you accept and agree to comply with the following Terms of Use. If you do not agree with these Terms of Use, you should immediately discontinue any use of this Site. These Terms of Use may change from time to time. You should visit this web page periodically to review the Terms of Use that govern your transactions and are binding on you.

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#### Access to Assessment & Property Information

I agree  I do not agree

[<Previous](#) [Submit](#)



Home > Individual Registration

## Individual Registration

Thank you for registering with us. You will receive an email with further instructions to login to the system.

[Finish](#)

## Signing in for the first time

Enter the registered (1) email address and (2) temporary password supplied by email to sign into the individual account for the first time. The system will prompt to update the user's password. The temporary password is valid for 5 days after which the account will be deactivated if the password is not updated.

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Search/Advanced Search All Categories For Enter keyword **GO** **My Shopping Cart:** 0 items, \$0.00

**PRODUCTS**

- Documents >
- Imagery >
- Maps >
- Passes and Tickets >
- Property Information
- Services >
- Tabular Data

**SIGN IN**

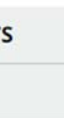
User ID (E-mail Address):  
new.user@signup.com

Password:  
\*\*\*\*\*

**SIGN IN** [Forgot your password?](#)  
**COMPANY SIGN IN**  
New User? Register here  
Company | Individual

**Calgary golfers**  
Purchase adult, senior and youth

The system will prompt for a new password to be entered. Your password should be seven characters, and contain at least one digit. Select one of the questions from the dropdown menu. The Security Answer should be user specific, not easily guessed, yet memorable.

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Search/Advanced Search All Categories For Enter keyword **GO** **My Shopping Cart:** 0 items, \$0.00

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**Change My Password**

Complete the below fields to update your password.  
The Security Question and Answer that you specify here will be used during Password Recovery. Creating a unique password and establishing a security question/answer are mandatory.

\* Indicates a required field.

\* New Password

\* Confirm New Password

\* Security Question

\* Security Answer

**Submit** **Cancel**

[Password Creation Tips](#)  
[Security Question Help](#)



**PRODUCTS**

Documents >

Imagery >

Maps >

Passes and Tickets >

**Change My Password**

Your password and security information has been changed.

Save and Continue